

# Oak Ridge Associated Universities Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue | Schedule 84

General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule



**FSC Group:** 84

**Contract Number:** GS-07F-070BA

**Contract Period:** 12/23/2013 – 12/22/2018

**Business Size:** Large, Non-Profit

**Points of Contact:**

[For Contractual Information](#)

Mr. Matthew Albert, Contract Representative

865-576-7618 (office)

865-241-6718 (fax)

[General and Technical Information](#)

Mr. David Hackemeyer

202-955-3624 (office)

202-466-4547 (fax)

**Oak Ridge Associated Universities**

**100 ORAU Way, P.O. Box 117**

**Oak Ridge, Tennessee 37831-0117**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The internet address for GSA Advantage!® is <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules, click on GSA Schedules at <http://www.gsa.gov>

## Customer Information

### 1. a. Table of Awarded Special Item Numbers (SINs)

260-14 Harbor/Waterfront Security Products and Services and Professional Marine Security Services

426-4F Emergency Preparedness and First Responder Equipment, Training and Services

426-6 Law Enforcement and Security Training

426-7 Professional Law Enforcement Services

### b. Lowest prices model number and price for each SIN (Government net price based on a unit of one):

N/A

### c. Hourly Rates

See GSA Schedule Price List and Labor Categories and Qualifications sections of this document.

### 2. Maximum order\*

\$200,000 (SINs 426-4F, 426-6, 426-7); \$300,000 (SIN 260-14)

\*If the best value selection places your order over the Maximum Order identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

### 3. Minimum order

\$100.00

### 4. Geographic coverage

Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port or consolidation point for orders received from overseas activities or give details as negotiated.

### 5. Point(s) of production

N/A

### 6. Discount from list prices

GSA Net Prices are shown on the attached GSA Price List. Negotiated discount has been deducted and the IFF has been included.

### 7. Volume discounts

Additional 1% on orders of \$200,000+

**8. Prompt payment terms**

Net 30 days

**9. a. Government purchase cards accepted at or below micro-purchase threshold**

Yes

**b. Government purchase cards accepted above micro-purchase threshold**

Will accept over \$3,000

**10. Foreign items**

N/A

**11. a. Time of delivery**

Specified on the task order

**b. Expedited delivery**

Contact contractor

**c. Overnight and 2-day delivery**

Contact contractor

**d. Urgent requirements**

Contact contractor

**12. F.O.B. point**

N/A for Services; Any products, i.e. training materials will be FOB Destination, to include AK, HI, and PR

**13. a. Ordering address(es)**

Oak Ridge Associated Universities

Attn: Mr. Matthew Albert

PO Box 117, MS-04

Oak Ridge, TN 37831

865-576-7618 (office)

865-241-6718 (fax)

[Matthew.Albert@orau.org](mailto:Matthew.Albert@orau.org)

**b. Ordering process**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in FAR 8.405-3

**14. Payment address(es)**

Oak Ridge Associated Universities, Inc.

PO Box 117, MS-48

Oak Ridge, TN 37831-0117

Attention: Wayne Hamilton

865-241-6541 (office)

865-241-1551 (fax)

[Wayne.Hamilton@orau.org](mailto:Wayne.Hamilton@orau.org)

For credit card payment, fax to 865-241-2652 or email to [payment@orau.gov](mailto:payment@orau.gov). To assure proper credit, reference invoice number on all remittances.

**15. Warranty provisions**

N/A for services

**16. Export packing charges**

N/A

**17. Terms and conditions of Government purchase card acceptance**

Accepted at or below and above the micro-purchase level

**18. Terms and conditions of rental, maintenance, and repair**

N/A

**19. Terms and conditions of installation**

N/A

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices**

N/A

**a. Terms and Conditions for any other services**

N/A

**21. List of services and distribution points**

N/A

**22. List of participating dealers**

N/A

**23. Preventive maintenance**

N/A

**24. a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants)**

N/A

**b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where details can be found.**

N/A

**25. Data Universal Number System (DUNS) number**

04-1152224

**26. Notification regarding registration in System for Award Management (SAM)**

ORAU is registered.

## GSA Schedule Price List

LABOR CATEGORY	RATES	
	ON-SITE	OFF-SITE
EXECUTIVE	\$165.14	\$170.92
PROGRAM MANAGER 2	\$152.06	\$157.38
PROGRAM MANAGER 1	\$141.01	\$145.94
PROJECT MANAGER	\$135.98	\$140.75
TASK MANAGER	\$130.20	\$134.76
SUBJECT MATTER EXPERT 2	\$193.00	\$199.76
SUBJECT MATTER EXPERT 1	\$129.27	\$133.78
TECHNICAL SPECIALIST 4	\$107.15	\$110.91
TECHNICAL SPECIALIST 3	\$80.01	\$83.01
TECHNICAL SPECIALIST 2	\$72.88	\$75.43
TECHNICAL SPECIALIST 1	\$48.87	\$50.58
ANALYST 4	\$134.33	\$139.03
ANALYST 3	\$101.46	\$105.01
ANALYST 2	\$80.83	\$83.66
ANALYST 1	\$74.65	\$77.27
SUPPORT SPECIALIST 4	\$103.41	\$107.04
SUPPORT SPECIALIST 3	\$74.90	\$77.52
SUPPORT SPECIALIST 2	\$56.49	\$58.46
SUPPORT SPECIALIST 1	\$50.56	\$52.45
ADMINISTRATIVE ASSISTANT 2	\$50.08	\$51.84
ADMINISTRATIVE ASSISTANT 1	\$36.12	\$41.54

## Labor Categories and Qualifications

Labor Category	Minimum Education and Experience Requirements	Duties/Responsibilities
EXECUTIVE	Master's degree and 15 years of relevant experience required. Two years of additional experience may be substituted for each year of a college degree.	Provides strategic leadership for projects and programs, as well as in-depth understanding of initiatives and programs, agency stakeholders, and policy/regulatory environments. Oversees projects and programs to ensure that overall goals and objectives are met. Liaison with senior leadership in customer and other organizations.
PROGRAM MANAGER 2	Master's degree and 20 years of relevant experience required. Two years of additional experience may be substituted for each year of a college degree.	Develops and manages complex programs for law enforcement, homeland security, emergency preparedness and response, and security clients. Serves as focal point for the client regarding program planning, direction, and performance. Directs internal and subcontractor team(s) and provides overall program-level management, planning, monitoring, and reporting. Manages funds, personnel, standards, and processes. Responsible for timely delivery of quality project deliverables. May provide strategic oversight and guidance on high-risk, mission-critical projects.
PROGRAM MANAGER 1	Master's degree and 15 years of relevant experience required. Two years of additional experience may be substituted for each year of a college degree.	Develops and manages complex programs for law enforcement, homeland security, emergency preparedness and response, and security clients. Serves as focal point for the client regarding program planning, direction, and performance. Directs internal and subcontractor team(s) and provides overall program-level management, planning, monitoring, and reporting. Manages funds, personnel, standards, and processes. Responsible for timely delivery of quality project deliverables. May provide strategic oversight and guidance on high-risk, mission-critical projects.
PROJECT MANAGER	Master's degree and a minimum of 10 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Manages projects for law enforcement, homeland security, emergency preparedness and response, and security clients. Serves as a single point of contact for managing tasks/subtasks and may serve as the focal point for client communication. Directs internal and subcontractor team(s) and leads overall project management, planning, monitoring, and reporting. Manages funds, personnel, standards, and processes. Responsible for timely delivery of quality project deliverables.
TASK MANAGER	Bachelor's degree and a minimum 5 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Leads assigned tasks for law enforcement, homeland security, emergency preparedness and response, and security clients. Ensures successful task completion consistent with the established scope of work and schedule. Directs technical teams and facilitates the integration of subtasks to ensure the optimal use of assigned resources and subcontractors. Organizes, directs, and coordinates the planning and implementation of all activities associated with tasks. .

Labor Category	Minimum Education and Experience Requirements	Duties/Responsibilities
SUBJECT MATTER EXPERT 2	PhD and 20 years experience. Two years of additional experience may be substituted for each year of a college degree.	Senior expert who uses functional and/or subject matter expertise gained through direct experience to assess organizational, operational, and functional needs and define solutions for law enforcement, homeland security, emergency preparedness and response, or security applications. Recognized as an authority in a field or discipline. May serve as an expert to assist agencies in determining and engaging a wide range of stakeholders, including local, state, and federal agencies. Provides expertise regarding difficult or complex scientific, technical, or operational issues. Conducts detailed analyses. May write reports and communicate results to stakeholders, including senior government officials and executives. Provides guidance regarding vision and strategy, and expert consulting and advisory expertise in the areas of organizational and vulnerability assessments, intelligence, threat analysis, and resolution of highly complex problems. Experience using new methodologies for solving problems and ensuring that systems are in compliance with standards and organizational requirements. May write and publish in peer-reviewed journals.
SUBJECT MATTER EXPERT 1	Master's degree and 15 years experience. Two years of additional experience may be substituted for each year of a college degree.	Senior expert who uses functional and/or subject matter expertise gained through direct experience to assess organizational, operational, and functional needs and define solutions for law enforcement, homeland security, emergency preparedness and response, or security applications. Recognized as an authority in a field or discipline. May serve as an expert to assist agencies in determining and engaging a wide range of stakeholders, including local, state, and federal agencies. Provides expertise regarding difficult or complex scientific, technical, or operational issues. Conducts detailed analyses. May write reports and communicate results to stakeholders, including senior government officials and executives. Provides guidance regarding vision and strategy, and expert consulting and advisory expertise in the areas of organizational and vulnerability assessments, intelligence, threat analysis, and resolution of highly complex problems. Experience using new methodologies for solving problems and ensuring that systems are in compliance with standards and organizational requirements. May write and publish in peer-reviewed journals.
TECHNICAL SPECIALIST 4	Master's degree and a minimum of 5 years experience. Two years of additional experience may be substituted for each year of a college degree.	Senior expert with extensive domain knowledge and experience of direct scientific or technical relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Performs scientific or technical analysis and synthesizes data. Writes reports and communicates results to stakeholders. Applies new and/or advanced principles, theories, and concepts in developing research/solutions. Develops or directs the development of solutions to complex problems requiring innovation. May write and publish in peer-reviewed journals.



Labor Category	Minimum Education and Experience Requirements	Duties/Responsibilities
TECHNICAL SPECIALIST 3	Bachelor's degree and a minimum of 5 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Possesses demonstrated knowledge and experience of direct scientific or technical relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Performs scientific or technical analysis and synthesizes data. Assists with writing reports and communicating results to stakeholders. Applies advanced principles, theories, and concepts in developing research/solutions. Develops or directs the development of solutions to complex problems.
TECHNICAL SPECIALIST 2	Bachelor's degree and a minimum of 3 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Possesses knowledge and experience of direct scientific or technical relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Performs scientific or technical analysis and synthesizing data. Participates in developing research/solutions. Applies research methods to assigned problems. Determines own approach to problems and devises solutions when task is within scope of own ability. Initiates and carries out appropriate self-developed efforts.
TECHNICAL SPECIALIST 1	Bachelor's degree and a minimum of 1 year of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Possesses knowledge of direct scientific or technical relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Assists in performing scientific or technical analysis and synthesizing data. Participates in developing research/solutions. Applies research methods to assigned problems. Determines own approach to problems and devises solutions when task is within scope of own ability. Initiates and carries out appropriate self-developed efforts.
ANALYST 4	Master's degree and a minimum of 15 years of relevant experience or PhD with a minimum of 10 years experience. Two years of additional experience may be substituted for each year of a college degree.	Senior expert with extensive domain knowledge and experience in a field or discipline of direct professional relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Applies expertise in developing and implementing operations, exercises, or training. Works closely with stakeholders to determine needs and communicate results. Writes reports, develops instructional and other material, and leads activities. Provides integral support in research and development; organizational and vulnerability assessments; intelligence and threat analysis; mission requirements determination; policy and procedures development; concept definition design, testing, integration, verification, and validation; documentation; implementation; and/or operations and maintenance. Works closely with stakeholders to determine requirements and communicate results.
ANALYST 3	Master's degree and a minimum of 10 years of relevant experience. Two years of additional experience may be substituted for each	Possesses demonstrated knowledge and experience in a field or discipline of direct professional relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Applies expertise in developing and implementing operations, exercises, or training. Works closely with stakeholders to determine needs and communicate results. Writes reports, develops instructional and other material, and leads

Labor Category	Minimum Education and Experience Requirements	Duties/Responsibilities
	year of a college degree.	activities. Provides support in research and development; organizational and vulnerability assessments; intelligence and threat analysis; mission requirements determination; policy and procedures development; concept definition design, testing, integration, verification, and validation; documentation; implementation; and/or operations and maintenance. May work with stakeholders to determine requirements and communicate results.
ANALYST 2	Bachelor's degree and a minimum of 5 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Possesses knowledge and experience in a field or discipline of direct professional relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Applies expertise in planning and implementing operations, exercises, or training. Helps to determine stakeholder needs. Writes reports, develops instructional and other material, and leads activities with oversight and guidance.
ANALYST 1	Bachelor's degree and a minimum of 3 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Possesses knowledge in a field or discipline of direct professional relevance to law enforcement, homeland security, emergency preparedness and response, or security applications. Applies expertise in planning and implementing operations, exercises, or training. Helps to determine stakeholder needs. Assists in writing reports, developing instructional and other material, and leading activities.
SUPPORT SPECIALIST 4	Bachelor's degree and 10 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Provides expert support services in a specialty area such as logistics, communications, library information, programming, graphic design, multimedia production, technical writing/editing, desktop publishing, or financial operations. Collaborates with task teams to produce products and solutions. Defines activities and may manage the work of other support specialists. Support may include design, layout, and editing of reports, briefing materials, and other products; periodic financial reporting as required by contract; custom database or application configuration or development to support data collection; and data management.
SUPPORT SPECIALIST 3	Bachelor's degree and a minimum of 5 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Provides support services in a specialty area such as logistics, communications, library information, programming, graphic design, multimedia production, technical writing/editing, desktop publishing, or financial operations. Collaborates with task teams to produce products and solutions. Leads activities. Support may include design, layout, and editing of reports, briefing materials, and other products; periodic financial reporting as required by contract; custom database or application configuration or development to support data collection; and data management.

<b>Labor Category</b>	<b>Minimum Education and Experience Requirements</b>	<b>Duties/Responsibilities</b>
SUPPORT SPECIALIST 2	Bachelor's degree and a minimum of 1 year of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Provides support services in a specialty area such as logistics, communications, library information, programming, graphic design, multimedia production, technical writing/editing, desktop publishing, or financial operations. .
SUPPORT SPECIALIST 1	Associates degree and 3 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree	Provides routine support services in a specialty area such as logistics, communications, library information, programming, graphic design, multimedia production, technical writing/editing, desktop publishing, or financial operations.
ADMINISTRATIVE ASSISTANT 2	Associates degree and 3 years of relevant experience. Two years of additional experience may be substituted for each year of a college degree.	Possesses personal computer skills, specifically word processing, presentation, and/or spreadsheet applications. Provides administrative support for programs and complex projects. May manage the work of other administrative staff. Develops and maintains files, bibliographies, or databases. . May perform typing and make changes to presentations or spreadsheets. May schedule meetings or teleconference calls.
ADMINISTRATIVE ASSISTANT 1	High school degree or equivalent with a minimum of 1 year of experience.	Possesses personal computer skills, specifically word processing, presentation, and/or spreadsheet applications. Provides administrative support for programs and projects under supervision. Assignments may include duplicating, packaging, and distributing materials; typing; correcting presentations; adjusting spreadsheets; arranging meetings; and maintaining files, bibliographies, or databases .